

INTERNATIONAL EUROPEAN UNIVERSITY
DECISION

of the Meeting of the Academic Council
of International European University

dd. September 26, 2024

protocol No. 2

Having listened to the agenda, the Academic Council
APPROVED:

1. On the beginning of the new academic year.

Speaker: I.M. Boiarko, Vice-Rector for Scientific, Educational and Methodical Work.

1.1. In order to properly organize the educational process throughout the academic year:

- to ensure compliance with the standards for planning and organizing the educational process defined by the Regulations on the Organization of the Educational Process at International European University;
- to monitor the fulfillment of individual curricula by students;
- to inform participants in the educational process about dates of calendar controls, semester control (Pass/Fail tests, exams), and the elimination of academic debt;
- to monitor the timeliness and accuracy of the preparation of orders related to the movement of the student population throughout the academic year;
- to ensure that first-year students, as well as transferred and re-admitted senior students, are aware of the University's regulatory framework governing the educational process;
- to monitor the timeliness and accuracy of the execution of agreements on the provision of educational services, including payment of services.

Deadline: within a year

*Responsible persons: Vice-Rector for Scientific, Educational and
Methodical Work, Directors of ERIs,
Department Heads.*

1.2. To ensure the monitoring of the University's compliance with regulatory

control over the scope and content of its actual execution. To take into account key performance indicators (KPIs) stipulated for the corresponding level of activities when drawing up department plans and individual plans of lecturers.

Deadline: until October 11, 2024

Responsible persons: Vice-Rector for Scientific, Educational and Methodical Work, Directors of ERIs, Department Heads.

1.3. Taking into account the legal regime of martial law, to apply a blended learning format, providing technical, consultative, educational, and methodical support for teaching disciplines using the Moodle distance learning platform and the specialized cloud software package and collaboration tools of Google Workspace.

Deadline: within a year

Responsible persons: Directors of ERIs, Department Heads

1.4. To organize the selection of academic disciplines by students, taking into account their rights to the recognition of learning outcomes obtained as part of non-formal education, including the completion of distance courses on massive open online learning platforms. To publish Catalogs of Elective Disciplines, which are components of the respective educational programs and curricula, considering the possibility of obtaining elective learning outcomes as part of non-formal education by studying online courses on massive open online learning platforms, on the University (Education and Research Institute) website.

Deadline: until February 25, 2025

Responsible persons: Directors of ERIs, Department Heads, Department of the Organization of the Educational Process, Department of Public Relations and Youth Policy

1.5. To ensure the development of individual curricula for students, taking into account the disciplines they have chosen and the learning outcomes obtained as part of non-formal or informal education recognized in accordance with the established procedure, in line with the University's internal regulations. To include the disciplines subject to repeated study and the disciplines of academic difference in the individual curricula of students.

Deadline: within a year

Responsible persons: Directors of ERIs, Department Heads, Department of the Organization of the Educational Process

1.6. To keep engaging practitioners from the relevant subject area and representatives of partner companies to conduct professional meetings aimed at

current trends in the development of science, technology, and practice. Such sessions should be reflected in the schedule of lectures/practical classes for students.

Deadline: within a year

Responsible persons: Directors of ERIs, Department Heads, Department of the Organization of the Educational Process

1.7. To ensure the development of a comprehensive educational and methodical support package for educational components of educational programs in accordance with the 2024/2025 working curricula and their placement on University's learning management platforms and library resources.

Deadline: until November 1, 2024

Responsible persons: Directors of ERIs, Department Heads, EP guarantors.

2. On the results of the 2024 admission campaign.

Speaker: O.M. Minenko, Executive Secretary of the Admissions Committee.

2.1. To take into account and implement the information provided by Olena Minenko, the Executive Secretary of the Admissions Committee, ***On the results of the 2024 admission campaign.***

2.2. Directors of Education and Research Institutes, Department Heads, the Department of Public Relations and Youth Policy, and the Admissions Committee should:

- intensify the continued conducting of additional systematic career guidance activities for all University specialties;
- appoint responsible individuals for career guidance work from each Department of the University;
- develop plans for career guidance activities for the 2024-2025 academic year by the academic staff and responsible individuals for career guidance work at the Departments by **October 4, 2024**;
- organize (on a paid basis) preparatory courses for the National Multi-Subject Test (NMT) in the three main subjects (Ukrainian, Mathematics, and History of Ukraine) for 2025 applicants. Organize preparatory courses based on applicants' preferences based on a survey for the fourth additional subject of the NMT 2025.

Responsible persons: Admissions Committee, Directors of ERIs, Department Heads, Department of Public Relations and Youth Policy

Deadline: until October 15, 2024

2.3. The Admissions Committee should develop and approve the 2025 Admissions Committee Work Plan.

*Responsible persons: Directors of ERIs, Executive Secretary
of the Admissions Committee
Deadline: until December 1, 2024*

3. On the accreditation of educational programs at the University. Results of student surveys.

Speaker: A.V. Drozdova, Director of the Department of Education Quality Assurance.

3.1. To take into account the information provided by the Director of the Department of Education Quality Assurance on the accreditation of educational programs and their educational activities at the University.

3.2. Directors of ERIs, Heads of Graduating Departments, and guarantors of educational programs should intensify their efforts in preparing for the accreditation of educational programs and promptly provide the necessary information and documentation to the Department for Education Quality Assurance.

*Responsible persons: Directors of ERIs, Department Heads, EP guarantors,
Director of the Department of Education Quality Assurance.*

3.3. To ensure the preparation of self-assessment reports on the following educational programs: Psychology, Software Engineering, Tourism, and Marketing of the first (Bachelor) level of higher education, as well as on the following educational programs: Marketing and Advertising Business and Medicine of the second (Master) level of higher education according to a separate schedule.

*Responsible persons: Directors of ERIs, Department Heads,
EP guarantors, Director of the Department of
Education Quality Assurance.*

3.4. To organize meetings and consultations with participants in the educational process to ensure preparation for accreditation procedures of educational programs.

Responsible person: Director of the Department of Education Quality Assurance

3.5. To ensure the updating and organization of information on the official website of the University regarding educational programs and related activities as part of the preparation for the accreditation of educational programs.

*Responsible persons: Directors of ERIs, Department Heads, guarantors of
educational programs, Information Technology Center, Director of the
Department of Education Quality Assurance*

3.6. To take into account the information provided by the Director of the Department of Education Quality Assurance on the results of surveys (Ensuring Academic Integrity at International European University, Assessment of

Assessment of the Teaching Staff Competence) conducted in the 2nd semester of the 2023/2024 academic year.

3.7. To discuss the survey results within ERI teams to introduce amendments to work plans of the Education and Research Institutes for the 2024/2025 academic year (if necessary).

Responsible persons: Directors of ERIs, Department Heads

3.8. To intensify efforts to promote the principles of academic integrity among students by holding informational meetings and consultations.

*Responsible persons: Directors of ERIs, Department Heads,
Director of the Department of Education Quality Assurance*

3.9. To update the content of surveys for participants in the educational process to conduct monitoring research in the 2024/2025 academic year.

Responsible person: Director of the Department of Education Quality Assurance

4. Other.

4.1. On the approval of candidates for awards in honor of Education Workers' Day.

Speaker: O.S. Padalka.

To approve candidates for awards in honor of Education Workers' Day according to the list.

No.	Full name	Position	Unit
To award with the Certificate of Acknowledgement by the Ministry of Education and Science of Ukraine			
1	Hennadii BABENKOV	Professor	Department of Surgical Diseases with a Course in Anesthesiology and Intensive Care of the European Medical School
2	Liudmyla ZAKORDONETS	Associate Professor	Department of Internal Diseases of the European Medical School
3	Yurii STEPANOVSKYI	Associate Professor	Department of Pediatrics, Immunology, Infectious and Rare Diseases of the European Medical School
To award with the Certificate of Acknowledgement by the City Council			
1	Nataliia PRYIMAK	Head of the Department	Department of Management, Finance and Business Administration of the European Business School
2	Olha PANCHENKO	Associate Professor	Department of Management, Finance and Business Administration of the European Business School
To award with the Certificate of Acknowledgement by the Rector			

1	Oleh VOVK	Head of the Department	Department of Human Morphology and Physiology of the European Medical School
2	Olha VOVCHENKO	Professor	Department of Social Sciences and Humanities of the European Business School
3	Iryna KULISH	Senior Lecturer	Department of Social Sciences and Humanities of the European Business School
To award with the Certificate of Appreciation by the Rector			
1	Nataliia DAVYDENKO	Associate Professor	Department of Fundamental, Medical and Preventive Disciplines of the European Medical School
2	Borys SHEVCHUK	Associate Professor	Department of Information Technology of the European Business School
To award with the Certificate of Merit by the Rector			
1	Olena VYSHNEVSKA	Associate Professor	Department of Social Sciences and Humanities of the European Business School
2	Hennadii TARANIUK	Senior Lecturer	Department of Fundamental, Medical and Preventive Disciplines of the European Medical School

4.2. On the updating of Regulations and other regulatory documents at the University.

Speaker: O.A. Kuzmenko, Academic Secretary

1. Directors of ERIs and Heads of structural units should review the Regulations and other regulatory documents related to their areas of responsibility, introduce necessary amendments, and re-approve the new version.

Deadline: until October 25, 2024

2. Tetiana Malikova, the Head of the Department of Organizational and Administrative Work, should introduce this order to Directors of ERIs and Heads of structural units, as well as ensure the publication of new versions of Regulations on the University's informational resources.

Chair of the Academic Council

Oleh PADALKA

