

INTERNATIONAL EUROPEAN UNIVERSITY
DECISION

of the Meeting of the Academic Council
of International European University

dd. February 27, 2025

protocol No. 6

Having listened to the agenda, the Academic Council
APPROVED:

1. On the results of the 2024/2025 winter examination session.

Speaker: I.M. Boiarko, Vice-Rector for Scientific, Educational and Methodical Work.

1. To take into account the information on the results of the 2024/2025 winter examination session.

2. To discuss the results of the winter examination session and certification at Academic Councils of Education and Research Institutes and analyze the reasons for academic failures and poor performance of students. To develop and approve measures for improving the performance and quality of training of students with academic failures based on the results of the winter examination session.

Responsible persons: Directors of ERIs

Deadline: until March 17, 2025

3. To conduct intermediate monitoring on a regular basis to identify students at risk of academic failure. To listen to the information on the results of intermediate monitoring of student performance at the University Administration Meeting.

*Responsible persons: I.M. Boiarko, Vice-Rector for Scientific,
Educational and Methodical Work, Department of
Education Quality Assurance, Directors of ERIs*

Deadline: until March 31, 2025

4. To weekly monitor the content module assessment results and class attendance according to electronic class registers and using the Attendance module

in the Moodle system. When detecting unsatisfactory results, to take immediate measures to make students make up missed classes and eliminate academic failures.

Responsible persons: Directors of ERIs, Heads of

Departments, academic staff

Deadline: always

5. To define the procedure for making up missed classes by students of the European Business School.

Responsible persons: I.M. Boiarko, Vice-Rector for Scientific,

Educational and Methodical Work, R.V. Halenin,

Director of the European Business School

Deadline: until March 3, 2025

6. To organize the provision of paid additional educational services to students failing to keep up with their studies in the form of additional consultations and/or group classes.

Responsible persons: Department of the Organization of the Educational

Process, Directors of ERIs, Heads of Departments.

Deadline: until March 10, 2025

7. To systematically monitor the current academic performance of students trained according to individual schedules and make them avoid academic failures because of failing to take the intermediate or final control within the deadlines stipulated by individual schedules in accordance with the Regulations on the Organization of the Educational Process at International European University.

Responsible persons: Directors of ERIs

Deadline: always

8. To develop the schedule for monitoring the quality of classes by the Institute Administration. To submit the information on the previous week based on the inspection results for Rector's consideration every Monday.

Responsible persons: Directors of ERIs, Heads of Departments

Deadline: always

9. To analyze the availability of educational and methodical support for disciplines of the 2nd semester of the 2024/2025 academic year in the Moodle system to students. To ensure the availability of educational and methodical materials for each discipline taught in the 2nd semester in the Moodle system for the independent learning of the material.

*Responsible persons: Directors of ERIs, Heads of
Departments, academic staff*

Deadline: until March 10, 2025

10. To conduct the methodical audit of educational and methodical support for assessing program learning outcomes primarily in disciplines with the lowest qualitative performance.

*Responsible persons: Department of the Organization of the Educational
Process, Directors of ERIs, Heads of Departments*

Deadline: until March 17, 2025

11. To discuss the current system for assessing the University's learning outcomes at methodical seminars of Institutes/Departments.

*Responsible persons: Department of the Organization of the Educational
Process, Directors of ERIs, Heads of Departments.*

Deadline: until March 10, 2025

12. To conduct a methodical seminar on the design of educational component assessment system for lecturers.

*Responsible persons: I.M. Boiarko, Vice-Rector for Scientific, Educational
and Methodical Work, Department of the Organization of the Educational Process.*

Deadline: until March 31, 2025

2. The state and development prospects of the ERI of Postgraduate Education and Continuous Professional Development.

Speaker: S.I. Doan, Vice-Rector for Educational and Scientific Work and

Postgraduate Education.

1. To consider the work of the Education and Research Institute of Postgraduate Education and Continuous Professional Development satisfactory.
2. To work on increasing the number of applicants for internship and additional medical specializations by promoting International European University, in particular at various postgraduate education events.

Responsible persons: Administration of the Institute of Postgraduate Education

Deadline: always

3. To constantly advance and develop new educational programs of additional medical specializations, taking into account the latest healthcare achievements.

Responsible person: Director of the Institute of Postgraduate Education

Deadline: always

4. To systematically fill the educational platform for preparing interns for the KROK 3 Licensing Integrated Exam with new leaflets in specialties.

Responsible person: Head of the Primary Specialization Department (Internship).

Deadline: always

5. To improve the quality of postgraduate education by introducing cutting-edge teaching techniques and methods; to provide additional medical specialization interns and trainees with access to contemporary scientific medical literature, other educational resources, including virtual ones; to constantly increase the amount of medical practice.

Responsible persons: Administration of the Institute of Postgraduate Education

Deadline: always

6. To enhance the capacity of the Clinical Alliance by cooperating with new healthcare institutions of various forms of ownership.

Responsible persons: Vice-Rector for Educational and Scientific Work and Postgraduate Education, Administration of the Institute of Postgraduate Education

Deadline: always

7. To expand the League of Clinics and increase the number of Specialist Societies to ensure high-quality training of medical professionals in relevant specialties.

Responsible persons: Vice-Rector for Educational and Scientific Work and Postgraduate Education, Administration of the Institute of Postgraduate Education

Deadline: always

8. To create a favorable environment for engaging the highly qualified staff in training qualified specialists at the postgraduate level.

Responsible persons: S.I. Doan, Vice-Rector for Educational and Scientific Work and Postgraduate Education, Administration of the Institute of Postgraduate

Education

Deadline: always

3. *On the educational work of students at the University.*

Speaker: K.M. Puzik, Acting Director of the Department of Public Relations and Youth Policy.

1. To take into account the information provided by the Acting Director of the Department of Public Relations and Youth Policy.

2. To develop a plan for implementing the University's educational work in 2025, fulfilling key performance indicators aimed at educating students as highly qualified specialists and socially responsible citizens:

To provide organizational and methodical support for the educational process by:

- holding working meetings with Deputy Directors of Institutes;
- ensuring methodical, informational, and consulting support for academic group supervisors;
- highlighting the best educational work experience at University units;
- exchanging experience in organizing the educational work of the student self-government with other education institutions;
- conducting surveys to identify students' interests and requests for improving the educational and scientific process, cultural and educational work.

Responsible persons: Directors of ERIs, Acting Director of the Department

of Public Relations and Youth Policy, Heads of Departments, Student Parliament

Deadlines: until March 12, 2025 – submission of suggestions;

*Until March 26, 2025 – submission of the summarized plan for approval by
the Academic Council*

3. To provide students with general human values and civic consciousness in order to develop the University's educational work. To set the following priorities for 2025:

- taking systemic measures to develop students' social responsibility via volunteer projects, charity events, and environmental initiatives;
- organizing public lectures, training sessions, and discussions dedicated to human rights, civic education, and academic integrity;
- encouraging students to take part in All-Ukrainian and international youth initiatives.

Responsible persons: Vice-Rector for Scientific, Educational and Methodical Work, student self-government, Heads of Departments

Deadline: within a year

4. In order to ensure efficient training of students as competitive specialists:

- to strengthen relations between the University and employers, to engage students in real-life practical tasks in cooperation with businesses;
- to use innovative technologies in the educational process (VR, AI, etc.);
- to actively engage students in international educational and scientific projects;
- to organize regular trainings in soft skills (critical thinking, communication, time management, adaptability).

Responsible persons: Vice-Rector for Scientific, Educational and Methodical Work, Directors of Education and Research Institutes, Heads of Departments, student self-government

Deadline: within a year

5. To intensify educational activities:

- scientific conferences, seminars, and workshops on personal development;
- leadership and communication trainings for students;

- meetings with prominent scientists, entrepreneurs, and public figures.

Responsible persons: Vice-Rector for Scientific, Educational and Methodical Work, Directors of Education and Research Institutes, Heads of Departments, Acting Director of the Department of Public Relations and Youth Policy

Deadline: within a year

4. Report on Library operations in 2024.

Speaker: H.V. Nechai, Director of the Library.

1. To take into account the information provided by the Director of the Scientific Library. To define the support for educational, scientific, and research processes as key objectives of the Scientific Library, as well as provide access to modern information resources. To work on the qualitative replenishment of educational and scientific literature.

2. To integrate state-of-the-art information technologies into the library service automation and the development of online services for users, filling the Library website and other electronic platforms for convenient access to resources.

Responsible person: H.V. Nechai, Director of the Scientific Library

Deadline: always

3. In order to maximize the educational, scientific, and research process at the University, to provide users with free access to resource databases (Scopus, Web of Science, Reserch4Life, etc.).

Responsible person: H.V. Nechai, Director of the Scientific Library

Deadline: always

4. To start working on the publication of bibliographic indicators: Scientific Papers by the IEU Academic Staff.

Responsible person: H.V. Nechai, Director of the Scientific Library

Deadline: second half of 2025

5. To expand cooperation with other university and public libraries, institutions and organization, including foreign ones, to exchange experience and explore the best practices by participating in training sessions, educational courses,

seminars, as well as by introducing up-to-date innovative methods and technologies into Library operations.

Responsible persons: H.V. Nechai, Director of the Scientific Library

Deadline: always

6. To conduct regular monitoring of resource popularity, the number of users, feedback, and suggestions for constant advancement of service.

Responsible persons: H.V. Nechai, Director of the Scientific Library

Deadline: always

7. To organize cultural and educational activities: holding exhibitions, lectures, presentations, and other cultural events aimed at enhancing the awareness of Library resources and promoting science; supporting creative initiatives: assistance for students and scientists in organizing publications, research, and developing scientific teams.

Responsible persons: H.V. Nechai, Director of the Scientific Library

Deadline: always

8. To provide information and bibliographic services such as consultations and training for users: training sessions and seminars for students and lecturers on using Library resources, searching for the necessary literature, working with databases, preparing research papers, writing abstracts and theses.

Responsible persons: H.V. Nechai, Director of the Scientific Library

Deadline: always

9. To promptly inform participants in the educational process about new acquisitions and events at the Library, as well as promote the Library collection via its website and electronic catalog.

Responsible person: H.V. Nechai, Director of the Scientific Library

Deadline: always

Chair of the Academic Council

Academic Secretary



Oleh PADALKA

Olha KUZMENKO