

# INTERNATIONAL EUROPEAN UNIVERSITY

## DECISION

of the Meeting of the Academic Council  
of International European University

dd. April 4, 2024

protocol No. 4

Having listened to the agenda, the Academic Council  
APPROVED:

### ***1. On the establishment of University's clinical departments***

*Speaker:* S.I. Doan, Vice-Rector for Educational and Scientific Work and Postgraduate Education.

1.1. To take into account the information by S.I. Doan, Vice-Rector for Educational and Scientific Work and Postgraduate Education, on the establishment of University's clinical departments.

1.2. In order to improve the organization of the educational process of training successful, competitive and modern specialists in the 222 Medicine specialty, knowledge area: 22 Public Health under the Master's program and postgraduate education programs for doctors (primary and secondary specialization of doctors, thematic advancement, workshops, internships), given the increase in the number of students, taking into account the availability of human resources and material and technical support, we suggest establishing the following clinical departments as part of the European Medical School:

- Department of Oncology, Oncosurgery and Radiology (Head of the Department: O.P. Kolesnik, Doctor of Medical Sciences, Professor, Department location: Denis Clinic, 5 Meitusa Str.)
- Department of Dermatology with the Course in HIV/AIDS, Dermatotomy and Aesthetic Medicine (Head of the Department: N.M. Nechyporenko PhD in Medicine, Department location: 5 Lenotovycha Str.)
- Department of Gastroenterology, Dietetics and Comorbidity (Head of the Department: D.Y. Morieva, PhD in Medicine, Associate Professor, Department location: Median Clinic)
- Department of Obstetrics and Gynecology (Head of the Department: S.H. Lesovska, PhD in Medicine, Department location: Romital Clinic)
- Department of Therapeutic and Surgical Ophthalmology: (Head of the Department: V.V. Yavtushenko, PhD in Medicine, Department location: Visium Clinic)
- Department of Urology and Andrology: (Head of the Department: S.V. Nasheda, PhD in Medicine, Department location: Romital Clinic).

To introduce changes to the structure of the University and the staff list, to ensure the transfer of academic staff in accordance with the new structure of the European Medical School and redistribution of academic disciplines.

*Responsible persons:* HR Department, K.V. Balashov, Director of the European Medical School

*Deadline:* until April 12, 2024

1.3. To ensure redistribution of academic disciplines and appropriate transfer of teaching and methodical support between Departments according to the new structure of European Medical School.

*Responsible persons:* K.V. Balashov, Director of the European Medical School, Heads of Departments of the European Medical School.

*Deadline:* until April 12, 2024

## **2. On tasks and activity areas of the European Medical School**

*Speaker:* K.V. Balashov, Director of the European Medical School.

2.1. To take into account the information by K.V. Balashov, Director of the European Medical School, on tasks and activity areas.

2.2. In order to create conditions for improving the quality of education, effective monitoring of academic performance, monitoring the quality of educational activities of Departments and academic staff, as well as to detect shortcomings in the organization of the educational process and their prompt elimination, introduce the maintenance of regulatory records in electronic form.

*Responsible persons:* K.V. Balashov, Director of the European Medical School, Heads of Departments.

*Deadline:* September 2024 p.

2.3. To develop working programs of elective disciplines for Master's students in the 222 Medicine specialty based on the use of active learning methods.

*Responsible persons:* I.M. Boiarko, Vice-Rector for Scientific, Educational and Methodical Work, K.V. Balashov, Director of the European Medical School, Heads of Departments.

*Deadline:* September 2024

2.4. To intensify the scientific work of Departments, internationalization of research activities, effective implementation of research results in the educational process, ensure the participation of EMS students in the international scientific and practical project: Support for graduate students as an important element of strengthening the healthcare system in the de-occupied territories in Ukraine (together with the Karolinska Institute, Stockholm, Sweden)

*Responsible persons:* I.M. Boiarko, Vice-Rector for Scientific, Educational and Methodical Work, Iryna Torbenko, Vice-Rector for Scientific and Pedagogical Work and International Relations, K.V. Balashov, Director of the European Medical School, Heads of Departments.

*Deadline:* May-December 2024.

2.5. To carry out systematic work on the implementation and improvement of the use of simulation learning in training students in medical educational programs, taking into account the best international experience and practices of leading universities in Europe and the world, in particular, to strengthen material and

technical facilities of the Simulation Center.

*Responsible persons:* I.M. Boiarko, Vice-Rector for Scientific, Educational and Methodical Work, S.L. Zavoruiev, Vice-Rector for Administrative and Economic Work, K.V. Balashov, Director of the European Medical School, Heads of Departments.

*Deadline:* December 2024.

### **3. *On the work and promising development plan of the ERI of Postgraduate Education and Continuous Professional Development***

*Speaker:* T.V. Horokhovska, Director of the Education and Research Institute of Postgraduate Education and Continuous Professional Development.

- 3.1. To approve the report by T.V. Horokhovska, Director of the Education and Research Institute of Postgraduate Education and Continuous Professional Development, on the work and promising development plan of the ERI of Postgraduate Education and Continuous Professional Development, which reflects positive trends in activity areas.
- 3.2. Taking into account the reform and the current state of provision of educational services in the system of postgraduate education of the University, to consider the following as priority tasks:
  - improving the quality and content of postgraduate medical education,
  - improving the practical focus of training, in particular, by increasing the number of internship bases for medical interns,
  - solving a set of staffing issues.
  - strengthening and modernization of material and technical facilities of the Institute.

*Responsible persons:* Education and Research Institute of Postgraduate Education and Continuous Professional Development.

*Deadline* – always.

- 3.3. To improve educational and methodical support for the professional training of interns with the analysis of the results of the Krok 3 licensing exams to improve the results of the LII.

*Responsible persons:* Education and Research Institute of Postgraduate Education and Continuous Professional Development.

*Deadline* – within the academic year.

- 3.4. To intensify career guidance work by involving interns in creating career guidance videos, holding interesting meetings with guest speakers, and holding events to promote internship specialties and secondary medical specialties on social media.

*Executors:* Education and Research Institute of Postgraduate Education and Continuous Professional Development.

*Deadline* – within a year.

### **4. *On objectives of improving the quality of postgraduate activities and the results of fulfilling individual plans of postgraduate training***

*Speaker:* N.V. Trushkina, Head of the Department of Postgraduate and Doctoral

Studies.

- 4.1. To take into account the information by N.V. Trushkina, Head of the Department of Postgraduate and Doctoral Studies, objectives of improving the quality of postgraduate activities and the results of fulfilling individual plans of postgraduate training.
- 4.2. Taking into account the current requirements for the organization of training students at the third (scientific) level of higher education and areas and trends of reforming the system of training PhDs in Ukraine and the world, to establish the following key objectives for improving the quality of postgraduate studies:
  - organizing and holding scientific and methodical seminars for postgraduate students (2 times a month);
  - intensification of joint work with supervisors, heads of relevant Departments and Directors of Education and Research Institutes in order to establish partnerships and effective cooperation in the PhD training;
  - involvement of foreign specialists in teaching one-time lectures (in English) to improve the level of student training;
  - updating and finalizing the educational and methodical support of the educational process of PhD training, taking into account modern challenges – preparation and development of relevant educational programs;
  - conducting career guidance work with the best Bachelor's and Master's students in order to improve the quality of applicants to the University's postgraduate program.

*Responsible persons:* N.V. Trushkina, Head of the Department of Postgraduate and Doctoral Studies.

*Deadline* – always.

- 4.3. The state of implementation of individual plans for training postgraduate students at International European University is considered satisfactory.
- 4.4. To strengthen control over the implementation of individual plans for training postgraduate students by Departments by organizing and conducting monthly monitoring, forming an electronic database of publications and achievements of postgraduate students.

*Executors:* Head of the Department of Postgraduate and Doctoral Studies, Heads of Departments.

*Deadline* – within a year.

- 4.5. In accordance with the amendments to the Rules for Admission to Postgraduate Studies in 2024, study the possibility of organizing preparatory courses in English and specialized courses in special subjects in the specialties: 072 Finance, Banking, Insurance and Stock Market, 073 Management, 222 Medicine to prepare for the entrance exam to postgraduate studies.

*Responsible persons:* Department of Postgraduate and Doctoral Studies (N.V. Trushkina).

*Deadline* – April 19, 2024.

- 4.6. To develop programs for postgraduate entrance examinations for 2024 and publish them in a timely manner in accordance with regulatory requirements.  
*Responsible persons:* I.M. Boiarko, Vice-Rector for Scientific, Educational and Methodical Work, Department of Postgraduate and Doctoral Studies (N.V. Trushkina), Executive Secretary of the Admissions Committee (O.M. Minenko), Directors of the European Medical School (K.V. Balashov) and the European Business School (Y.S. Remyha), Digital Technology Center.  
*Deadline* – until May 31, 2024.
- 4.7. To update information about postgraduate activities on the University website and maintain its timely updating, taking into account the needs of information support for the admission campaign and the high-quality organization of the educational process.  
*Responsible persons:* Department of Postgraduate and Doctoral Studies (N.V. Trushkina), Digital Technology Center.  
*Deadline* – always.
- 4.8. To analyze the correspondence between the direction of scientific work of supervisors (research work, availability of scientific publications) and topics of thesis research of University's postgraduate students assigned to them, to take measures to improve the level of such correspondence by publishing scientific articles, abstracts, including joint ones with postgraduate students.  
*Responsible persons:* Department of Postgraduate and Doctoral Studies (N.V. Trushkina), scientific supervisors.  
*Deadline* – always.
- 4.9. To involve postgraduate students in research and project work in accordance with the research plans of Departments and Education and Research Institutes, and reflect such participation in individual postgraduate training plans.  
*Responsible persons:* Department of Postgraduate and Doctoral Studies (N.V. Trushkina), scientific supervisors.  
*Deadline* – within a year.
- 4.10. Consider it appropriate to:
- intensify work on national and international mobility of postgraduate students;
  - intensify work with postgraduate students on their participation in competitions for personalized scholarships, grants, research fellowships, etc.
- Responsible persons:* Directors of the European Medical School (K.V. Balashov) and the European Business School (Y.S. Remyha), N.V. Trushkina, Head of the Department of Postgraduate and Doctoral Studies.  
*Deadline:* within a year.
- 4.11. As part of the University's digitalization program, prepare and summarize information to create an electronic database of postgraduate students with

information on their educational and research programs, their academic performance, number of publications, thesis defense and employment.

*Responsible persons:* N.V. Trushkina, Head of the Department of Postgraduate and Doctoral Studies, Digital Technology Center.

*Deadline:* within a year.

- 4.12. To recommend holding 3-4 lectures and practical classes as part of the scientific professional seminar to train postgraduate students in the use of Scopus, Web of Science, Research4life, etc. scientometric databases and bibliographic managers (in particular, EndNote and Mendeley).

*Responsible persons:* N.V. Trushkina, Head of the Department of Postgraduate and Doctoral Studies, Directors of ERIs, University Library.

*Deadline:* within a year.

## 5. *Other.*

### 5.1. *On consideration and approval of University's regulatory documents:*

- *Regulations on Scientific Periodicals at International European University;*

*Speaker:* I.M. Boiarko, Vice-Rector for Scientific, Educational and Methodical Work.

- *Internal Regulations;*

*Speaker:* I.P. Demchenko, Acting Head of the Legal Department.

- *Admission rules of International European University in 2024.*

*Speaker:* O.M. Minenko, Responsible Secretary of the Admissions Committee.

- 5.1.1. To approve the Regulations on Scientific Periodicals at International European University;

- 5.1.2. To ensure the implementation of the approved Regulations and their publication on the website in the prescribed manner.

*Until April 10, 2024*

*Responsible persons:* Department of the Organization of Scientific Activities, T.V. Zlunitsyna

- 5.1.3. To approve the Internal Labor Regulations of International European University;

- 5.1.4. To ensure the implementation of the approved Internal Regulations and their publication on the website in the prescribed manner.

*Until April 10, 2024.*

*Responsible persons:* Legal Department, Academic Secretary.

- 5.1.5. To approve the Admission Rules of International European University for 2024;

- 5.1.6. To ensure the implementation of the approved Admission Rules of International European University for 2024 and their publication on the website in the prescribed manner.

*Until April 10, 2024.*

*Responsible persons:* O.M. Minenko, Responsible Secretary of the Admissions

Committee

**5.2. On the recommendation to publish the Issue No. 1 (01)/2024 of the Society. Economy. Digitalization Collection of Scientific Papers of International European University**

*Speaker:* I.M. Boiarko, Vice-Rector for Scientific, Educational and Methodical Work.

***Draft decision:***

5.2.1. To recommend to publish the Issue No. 1 (01)/2024 of the Society. Economy. Digitalization Collection of Scientific Papers of International European University.

5.2.2. To ensure the publication of the Issue No. 1 (01)/2024 of the Society. Economy. Digitalization Collection of Scientific Papers of International European University.

*Until April 30, 2024*

*Responsible persons:* I.M. Boiarko, Managing editor of the Society. Economy. Digitalization periodical publication.

Chair of the Academic Council

Acting Academic Secretary



Oleh PADALKA

Iryna BOIARKO