

INTERNATIONAL EUROPEAN UNIVERSITY

ORDER

March 04, 2022

Kyiv

№ 23/2-OD

Regarding the Use of WhatsApp
and Telegram for Communication
within the University

Pursuant to the Law of Ukraine "On Higher Education," the Charter of the International European University approved by the decision of the sole participant of the PRIVATE HIGHER EDUCATION INSTITUTION "INTERNATIONAL EUROPEAN UNIVERSITY," and in connection with force majeure circumstances to ensure uninterrupted communication within the University:

ORDER:

1. To permit the use of WhatsApp and Telegram for communication within the International European University.

2. To ensure secure, efficient, and professional communication and to comply with data protection requirements and internal policies, the following rules regarding the use of WhatsApp and Telegram for communication at the International European University are established:

2.1. WhatsApp and Telegram may be used as additional tools for prompt communication in the following cases:

- Urgent messages about University operations, reminders about events, or emergency announcements;
- Quick information exchange between team members, faculty, and students when immediate feedback is required;
- Informal and non-confidential communications that do not involve personal data, confidential University information, or data restricted by confidentiality laws.

2.2. The use of WhatsApp or Telegram is prohibited for the following purposes:

- Transmitting confidential, classified, or legally protected information;
- Sharing personal data without explicit consent, in accordance with established data confidentiality standards;
- Any official communication requiring formal records, such as approvals, evaluations, disciplinary measures, etc.;

- Storing or discussing personal data of participants in the educational process, financial information, or other confidential data.

2.3. Academic and administrative staff, students, and other participants in the educational process are advised to remain vigilant about potential risks associated with using WhatsApp and Telegram, including data leaks, unauthorized access, and phishing attacks. To minimize security risks, personal devices used for University communication must have appropriate security measures, including password protection and up-to-date software.

2.4. The University provides official corporate email addresses (@ieu.edu.ua), which must be used for all official and confidential communications. Official communication channels should be used whenever possible to ensure compliance with institutional and legal requirements and to facilitate effective documentation.

3. This order applies to all employees, students, and other participants in the educational process of the International European University.

4. I reserve control over the implementation of this order.

Acting Rector



Oleh PADALKA