

**INTERNATIONAL EUROPEAN UNIVERSITY
RECTORATE**

DECISION
of November 11, 2024

The meeting is chaired by: Rector Padalka O.S.

Secretary: Kuzmenko O.A.

Having heard the President of the University Navolokina A.S., Rector Padalka O.S., Scientific Secretary Kuzmenko O.A., Vice-Rector for Scientific and Educational and Methodological Work Boyarko I.M., Director of the ESI "European Medical School" Vovk O.Y., Director of the ESI "European School of Business" Galenin R.V., Director of the Department of Quality Assurance of Education Drozdov A.V., Vice-Rector for Administrative and Economic Work Yevtushenko O.O.

ENDORSED:

I. The information of the President and the Rector regarding the audit of the University in its temporary branch of the Republic of Malta to be taken into account.

- Vice-rectors, directors of institutes and heads of structural units to promptly respond to requests from the Malta Campus to provide the necessary documentation;
- To strengthen cooperation between campuses for effective interaction between University departments.

II. The information of the Academic Secretary on the implementation of the work plan of the University in the first semester of the 2024-2025 academic year should be taken into account.

Summarizing the information on the results of the work of structural units in terms of the implementation of measures for the implementation of the IEU Development Strategy:

- Structural units have done a lot of work to implement the work plan of the University, which was approved by the decision of the Academic Council of August 29, 2024, protocol 1.
- Strengthen control over compliance with regulatory and legal requirements for the organization of the educational process and the formation of reporting documentation.
- In general, it is assumed that the work plan of the University in the first

semester of the 2024-2025 academic year is being implemented according to the deadlines specified in it, and the measures of long-term and permanent implementation remain under the control of the rectorate.

- To continue the implementation of European practices of the higher education system in the educational process of the International European University.

III. To take note of the information of the Vice-Rector for Scientific and Educational and Methodological Work on the accreditation of the OP "Marketing and Advertising Business".

Experts of the National Agency for Quality Assurance of Education pointed out a number of weaknesses, in particular:

- to improve publication activity by educational components.

Responsible: Vice-Rector for Scientific and of educational and methodological work

Timeframe: until February 2025

- review the literature in syllabuses, according to the relevant provision.

Responsible: directors of SRI, heads of departments

- in syllabuses in the sections "Teaching Methods" and "Assessment" to provide clear information on control measures and clearly prescribe the evaluation criteria".

Responsible: directors of SRI, heads of departments

- The changes (updates) made to the syllabuses should be recorded in the minutes of the meetings of the departments.

Responsible: heads of departments

IV. The information of the directors of educational and scientific institutes on the optimization of the work of their structural subdivisions should be taken into account.

- To carry out work with inconsistencies in syllabuses and on the Academic Councils of the ESI to analyze this issue;

Responsible: directors of the ESI

- To constantly carry out work on high-quality competitive selection of the personnel potential of the institute with the primary involvement of teachers who are able to conduct classes in both Ukrainian and English;

Responsible: directors of the SRI, department staffing

- ESI "European Medical School" to improve the mechanisms of preparation for the USCI and Step 1;

Responsible: Director of the ESI EMS

- Directors of ESI and curators of academic groups to strengthen work with students to prevent arrears in tuition fees.

V. Take note of the information of the Director of the Department of Quality Assurance of Education Anzhelika Drozdova on student feedback on training. The speech considered and discussed the results of a number of important surveys that have an impact on ensuring the quality of the educational process and the working environment at the University.

First of all, the results of surveys among employees on work-life balance and the availability and sufficiency of resources for work *were analyzed*. The results of the work-life balance survey revealed a number of factors affecting overall employee satisfaction, including workload, schedule flexibility, and leisure opportunities. The resource availability survey showed the absolute sufficiency and availability of both physical and digital resources to support the activities of the University's staff.

The results of *surveys regarding the number of applicants in groups*, both for scientific and pedagogical workers and for higher education applicants, were also considered. The discussion focused on the optimal group sizes, which allow to ensure high-quality communication between the teacher and students, as well as the effectiveness of assimilation of the material.

In addition, the results of *the survey on the moral and psychological state of students* indicated the presence of certain problems and the need for additional support from the university for Ukrainian applicants.

Finally, the expectations of first-year students from studying at the University *were examined*. This survey revealed the key motivations of students, as well as their expectations from the educational process, which can help the university better adapt curricula and support new students during the adaptation period.

In general, the results of the surveys showed positive dynamics from both higher education students and employees of the University, which can be found on the department's website.

VI. The information of the Vice-Rector for Administrative and Economic Work Oleg Yevtushenko on the security conditions of the University should be taken into account. Shelter No. 2 at the address. A. Glushkova 42 is undergoing the procedure of transfer to the balance of the University, the act has been signed by the inspector of the State Emergency Service, it will appear on the interactive map by the end of the month.

- develop and approve an algorithm for communication with all members of the university community in case of changes in security circumstances;

- to ensure constant monitoring of news and official messages on the security situation, as well as regular informing of students and employees of the University through the official channels of the University (website, social networks, e-mail);
- to continue the training of persons responsible for civil protection at the University and to conduct briefings and trainings on safety conditions.

I reserve control over the implementation of the decision.

Rector



Oleg PADALKA

Secretary of the Rectorate

Olga KUZMENKO